



# OfficeSuite UC<sup>®</sup>

Cloud communications for  
a new world of business



## Powerful tools to transform the way you do business

### Lower IT and administrative costs

Dramatically reduce the time and resources required to manage and maintain your phone system and communications services with centralized management via the MyOfficeSuite portal.

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Enjoy free and automatic lifetime upgrades and maintenance

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Add or remove users and features based on business demands

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Enhance productivity and save management time when employees self-manage features

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### Let business take place everywhere

Increase productivity by enabling your employees to work and collaborate seamlessly from anywhere using desk phones, smartphones and laptops.

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Get business calls, faxes and emails on any device

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Meet face to face and collaborate on any project in real time via video conference

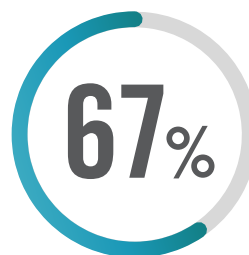
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Access and manage everything you need securely online from anywhere

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saved in IT costs when businesses moved to UC<sup>1</sup>



of businesses increased productivity with UCaaS<sup>1</sup>

<sup>1</sup><https://www.atlantech.net/blog/decrypting-unified-communications-pricing-5-ucaaS-price-faq-answered>



## One unified communications solution for all your needs

Cloud-based phone system with hundreds of features and unlimited calling

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Company-wide chat and mobile apps

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Video and audio conferencing, web collaboration tools

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Integrates with existing off-the-shelf and custom-developed business applications

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Visual voicemail and speech-to-text

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Online faxing tools for any device

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Presence and availability

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### Unify all employees and sites

Use one system for your entire organization without expensive wiring or IT support. Experience seamless collaboration and communicate across locations, while reducing IT complexity.

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Administer changes easily for every employee and site from one portal

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Leverage features and extension dialing across all locations

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Move between offices, share workspaces and use any phone as your own

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### Avoid disasters and ensure business continuity

Secure everything you need in the cloud and remain reachable to customers during disasters even if your physical office isn't open.

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Quickly and easily manage any feature or setting remotely

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Use any device to make calls, check voicemail, fax, chat or video conference

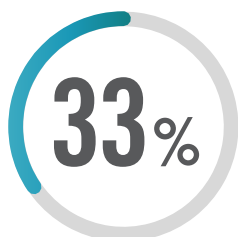
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Meet face to face and collaborate with clients in real time from anywhere

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### How much time is spent actually working versus trying to collaborate effectively?

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33% of the U.S. workforce are engaged at work<sup>2</sup>



80% of the time is spent in meetings, on the phone or responding to emails<sup>3</sup>

<sup>2</sup><https://hbr.org/2016/01/collaborative-overload>

<sup>3</sup><https://news.gallup.com/reports/199961/7.aspx>

## Business communications unlike any other

### The easiest system to use and manage

If you are relying on the features of that new system for increased productivity and flexibility and they aren't easy to use, then there's no value in a new system. Because we develop our own software, OfficeSuite UC® is designed to be user-centric, not device-centric. Our advanced system is so easy to use that every employee can access and manage the features and services of the system independently, reducing IT help desk dependency and drastically enhancing productivity and efficiency organization-wide.

MORE THAN  
**300,000**  
USERS ON OUR PLATFORM

### Access anywhere, on any device

Transform how you do business by giving your employees the freedom to work from anywhere. Since our system revolves around users, not devices, user data can be shared amongst all of your devices. Whether on site with a customer, traveling or working remotely, the features and services are available from anywhere. Ensure business continuity and avoid costly downtime during disasters.

### The most secure communications system

Unlike other providers, we own the code and utilize unique technology instead of SIP or open source to ensure calls, chats, messages and meetings are encrypted and no data or information is stored on the phone where it can be vulnerable to theft. We enlist our own development team that is dedicated to rapid advancements based on our customers' needs and requirements.



# Features to make your employees even more productive

Because we develop our own software, features are added often and updated frequently—at no additional cost.

Account Codes	Intercom	Voicemail
Auto Attendants (unlimited)	Join/Leave Call Groups	Voicemail Auto-Forward All to e-mail ID
Auto Attendants – Nested	Join/Merge Calls	Voicemail Forward to Co-Worker Ext.
Auto-Generated Key Labels	Local Phone Numbers (DIDs)	Voicemail Message Waiting Indicator (MWI)
Broadcast Groups	Mobile Apps	Voicemail Notification via e-mail or SMS
Business Quality Voice Lines	Mobile Twinning	Voicemail Return Call During VM Retrieval
Call Coverage	Monitor Groups	Voicemail Smartphone App
Call Coverage – Incoming Call Routing	Multiple Business Hour Profiles	Zero Out of Voicemail – Personal Target
Call Detail Records	Multiple CLIDs	OPTIONAL EQUIPMENT AND SERVICES
Call Display	Multiple Line Appearances	Additional Phone Numbers Nationwide
Call Forward	Music on Hold	Analog Extensions with/without Voicemail
Call Groups	Mute	Bluetooth Options (select phones)
Call History Reporting	MyOfficeSuite Desktop and Mobile Apps	Call Dialer
Call Hold	Online Management	Conference Phones
Call Hunting (circular and linear)	Online Self-help Documentation	Cordless Phones
Call Park/Retrieve	Phone Directory – Employee	Entry/Door Control Systems
Call Permissions Profiles (by user)	Phone Directory – External via Portal	Gigabit Ethernet Phones
Call Transfer	Key Profiles (by user type)	Headsets
Call Waiting Tone	Page	OfficeSuite UC® Click-to-Call Extension
Caller ID with Name	Power Over Ethernet Phones (IEEE 802.3af)	OfficeSuite UC® Connector for Google®
Caller's List (inbound & outbound)	Presence and availability	OfficeSuite UC® Connector for Microsoft Dynamics
Click-to-Call	Private CLIDs	OfficeSuite UC® Connector for Salesforce®
Company-Wide Chat	Programmable Keys	OfficeSuite UC® Connector for Skype for Business
Context Soft Keys	Redial	OfficeSuite UC® Connector for Web-Based CRMs
Do Not Disturb	Redirect – Emergency Forwarding	OfficeSuite UC® HD Meeting
Emergency Forwarding	Ring Tones	Online Faxing (Inbound/Outbound)
Enhanced Dial Tone	Selective Call Routing	Overhead Paging Interface
E911 Compliant	Self-labeling Keys	PoE Switches
Extension Dialing (3, 4 or 5 digits)	Site Page (via speakerphone)	SMS Text Messaging
Fixed Function Keys	Speakerphone	Softphones-Mac, Mobile and PC
Geographic Redundancy*	Speed Dial, One-Touch	Video Phones
Hands-Free Speakerphone	Station Busy Lamp Indicator – Silent	Wireless DECT Handsets and Headsets (select phones)
Headset Capable	Ten-way Calling	
Hot Desking/Multi-Desking	Transfer Direct to Voicemail	
Hunting	Unlimited Calling Nationwide	
Incoming Call Routing	Visual Voicemail and Speech to Text	
Integrated Ethernet Switch	Visual Voicemail Website	



## Collaborate easily to enhance productivity

### OfficeSuite UC® HD Meeting

Meet, chat, collaborate and share to get work done from anywhere.

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Meet face to face, hassle-free

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Present and collaborate on anything in real time

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Share any application or your entire desktop

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Compatible with existing conference room systems like: Polycom, Cisco, Tandberg and LifeSize

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Record any audio or video meeting

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Allow all of your office and staff to act as one team

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Integrate seamlessly with Outlook and Google

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Utilize high-definition video and audio conferencing apps for Windows, iOS and Android

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Share your ideas and work from any device

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## Streamline and improve tasks with these powerful integrations

Standards-based API allows you to connect third-party applications to OfficeSuite UC®



### Salesforce

Integrate powerful UC features within Salesforce to enhance productivity, improve customer service, save time and increase management visibility.



### Skype for Business

With no switches to manage or monitor, bring calling and phone presence functionality into Skype and Lync without any additional Microsoft licenses or charges.



### G Suite

Click to call from any webpage or web app and bring UC to your Google apps.



### Microsoft Office 365

Make your contacts, email and calendar part of your UC solution.



### Microsoft Dynamics

Streamline everyday functions and gain access to new UC features.

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### Web-based CRMs

Maximize productivity by integrating calling with Hubspot, CRM 1, Apptivo, Clio Desk, Freshdesk, JobDiva, Nutshell and Insightly.



## MyOfficeSuite portal: The heart of your unified communications system

Administrators and employees can easily make changes to the system and their individual accounts from a single interface that anyone can intuitively use.

### Utilize MyOfficeSuite portal to:

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Launch video meetings, send faxes and listen to business voicemail

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Chat live in real time with anyone in your organization

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Text with anyone outside of the organization without using your personal mobile number

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View the availability of every coworker and click to call them

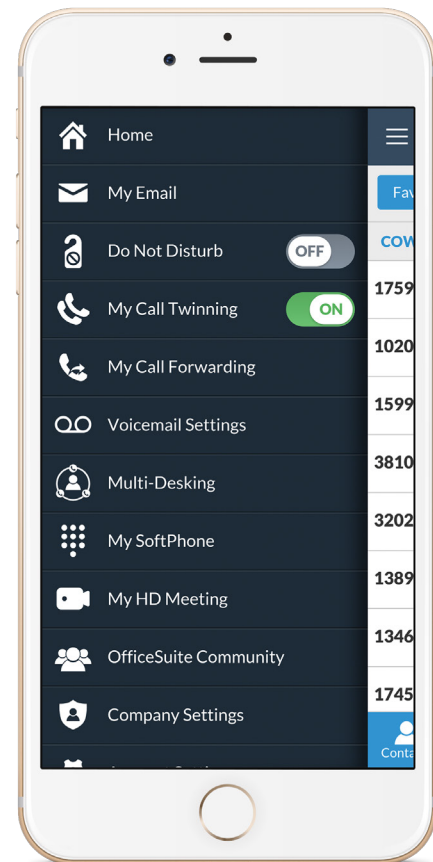
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Customize dashboards so employees can self-manage features

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Make changes, provision services, add users and order phones and devices

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### **Control it all from the cloud, not your desk phone**

Make real-time changes from anywhere without ever touching a desk phone, stepping foot in an office, or calling your technical team or customer service.

### **Use any device, anywhere, anytime**

Meet face to face with customers, chat live with colleagues, take calls, send faxes and make changes from any PC, laptop, tablet or smartphone.

### **Manage everything from one place**

Log in to easily make company-wide changes, add employees, update auto attendants, forward phones or get help instantly.

### **Unlock employee potential with customizable access**

Give employees secure access to only the tools they need to get their work done. Create profiles to quickly add employees with the same permissions.

### **Order services quickly and easily**

Manage, build, install, activate and track service orders for faster turn-up through the Order Wizard.

### **Quick access to support for every employee**

Get answers instantly. Watch instructional videos or chat live with a support representative. Everything is available 24/7 in our online community.

### **Move beyond help desk support**

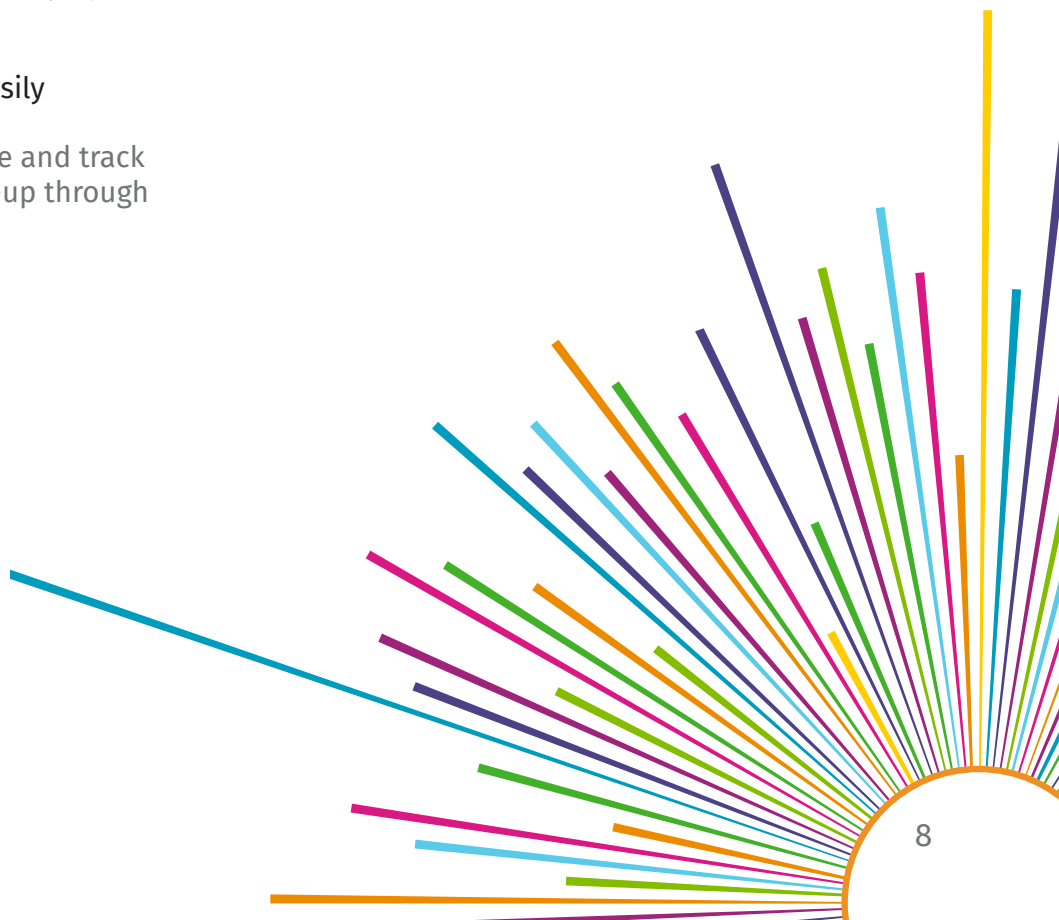
Redeploy IT resources when employees can easily use and manage all of the features of the system from an intuitive dashboard.

### **Collaborate instantly with your team**

Instantly see who is online and available to help get work done. Click to call, meet or chat in real time across all your locations.

### **Gain new business insights**

Identify staffing inefficiencies, enhance productivity, boost satisfaction and elevate sales efforts with built-in business intelligence tools.





## Why OfficeSuite UC®?

### Database security

No information or data is stored on vulnerable local servers. Our databases are stored on secure servers in our cloud infrastructure — all protected by industry-standard firewalls, access control lists, authentication and authorization.

### Communication security

Calls, messages and meetings using the Internet are encrypted from the handset into our secure network.

### Protect private health information

Our UC solution is hosted in carrier-grade data centers with strong security controls, ensuring your calls and messages are encrypted and data is protected.

100% cloud UC service

Developed by a leading cloud provider and UC pioneer

Delivers 99.99% SLA

More than 300,000 users on our platform

Optimal security

Award-winning MyOfficeSuite portal

Ease of use

Proven success

We own the code

Choice for businesses with up to 2,500 users



2015, 2014, 2013, 2012, 2011



2017, 2016, 2015, 2014, 2013



2017, 2016, 2015, 2014, 2013, 2012, 2010



2017, 2016, 2015, 2014, 2013, 2012, 2010

To learn more about Kinetic Business, visit [kineticbusiness.com](http://kineticbusiness.com)

